

JOB HIRING ANOUNCEMENT

Clients of Ningthem Services are looking for urgent requirements of the following Job posting.

Sl. No.	Job Title	Qualification	Experience	Salary (INR)*	Job Responsibilities
1	Manager	Graduation	5+ years	15000 pm	Good potential to face client, should have team handling skills, client management & good communication
2	Senior Agent	10+2 or above	3 years	5000 – 12000 pm	Prior experience in BPO, voice process preferred, good written & verbal communication (English)
3	Agent	10+2 or above	1 year	3000 – 5000 pm	Prior experience in BPO voice process preferred, good written & verbal communication
4	Web Designer	BCA / Diploma in Comp. Sc.	1 year	2000 – 4000 pm	Understanding of OS, CSS, JAVA Script, HTML, C Language
5	Receptionist	Graduation	1 year	4000 – 6000 pm	Socially active, will be required to visit few places, Good public relations and communication. Females preferred.
6	Online Meetei Mayek Teacher	10+2 or above, Degree / Diploma in Meetei Mayek.	6 months – 1 year	2000 – 6000 pm	Fluent in English conversation, Internet application literate, Good communication skill. Females preferred.
7	Sales Representative	Formal education upto class 8	--	2000 pm	Good customer service skill, flexibility to work anywhere in Imphal
8	Store Manager	Any Graduate	2 years	3000 – 5000 pm	Candidate should have worked as a salesman in a store, Good customer service skill, Ability to handle sales representatives

* Salary will vary from candidate to candidate based on the experience.

Interested candidates may submit applications by sending an updated resume to the following mail ningthemjobs@gmail.com clearly mentioning the job title on or before **20th February, 2015**. In case of any queries related to the posting please call us at +91385-2413011. We will then contact you for an interview.

Important points

1. Send all your enquiries to ningthemjobs@gmail.com or call us at 0385 - 2413011
2. All resumes must be submitted with the latest contact no. and email id mentioned in it
3. Last date of submission of application is **20th February, 2015**